

ICF GOVERNANCE



ELECTED BOARD

General Secretary Record and circulate minutes Handle all business coming to Headquarters Participate as needed in Board discussions Produce an Annual Report Oversee and support all committee work	President Represent ICF in all matters Chair Board and Annual/General Meetings (and any other meetings) Chair the Board discussions Liaise as needed with various members of Advisory Council	Vice President Assume Presidential responsibilities when the President is not available Represent ICF at public events Support Committee work	Treasurer Handle all matters of finance for the association Provide an annual financial statement for Annual Report Participate as needed in Exec Committee discussions Participate on committees requiring financial advice
Past President Advise President and Board as needed. Serves for at least one full year at the start of incoming President's term Chair Election Committee		President Elect Elected prior to the end of current President's term Participate in Board meetings Serves ex-officio – (no vote)	

ADVISORY BOARD

Communication Website E-Newsletter Media Kits & packages Social Media	Development Branding Strategic Partnerships Corporate Sponsors Fundraising	Ambassadors Congress General Assembly Ambassador Communication Association Liaison	ICDC Liaison ICDC Curriculum ICDC Coordination ICDC Course Management ICDC Faculty Development
Program Research Liaison Generate New Program Offerings Mobilize Human Resources ICF Workshops	Membership Registrar Member Services Contact Management ICF Connect Oversight	Congress Oversight Future Bid Coordinator Congress Liaison Committee Regional Congress Liaison Links to Other Events	Member-at-Large (1) Ensure balance/cultural perspective Manage special task forces/projects

OTHER ADVISORY GROUPS

Advisory Council Previous Members of Board Members emeritus Confer with Executive Committee	Internal Partners Special Interest Groups Preferred Vendors Confer with Board	External Partners International camping organizations Like-minded organizations Preferred Partner Agreements	Association Network Member Association Presidents Member Association Executives Meeting at Congress
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COUNTRY AMBASSADORS

Ambassadors Liaison to Board Advise Board at General Assembly Elect three (3) Members to Board	Member-at-Large (2) Ensure balance/cultural perspective Assume committee leadership Manage special task forces/projects	Member-at-Large (3) Ensure balance/cultural perspective Assume committee leadership Manage special task forces/projects	Member-at-Large (4) Ensure balance/cultural perspective Assume committee leadership Manage special task forces/projects
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ICF VOLUNTEERS

ICDC FACULTY	TRANSLATION TEAMS	CONGRESS COMMITTEES	ICF CONNECT
WORKSHOP LEADERSHIP	RESEARCH COMMITTEE	PROGRAM DEVELOPMENT	AWARDS COMMITTEE
COMMUNICATION	BUSINESS DEVELOPMENT	BUTTERFLY FUND	ADD YOUR OWN